

MINUTES
REGULAR COUNCIL MEETING
September 18, 2017

AGENDA: Regular Meeting of Borough Council, Borough of Berwick, Pennsylvania was held Monday, September 18, 2017 at 7:00 P.M. Presiding at this meeting was Council Vice President Scott Bower with Council members Jarrett, Surkin, Shecktor, Petty and Huntington present. Also present were Mayor Tim Burke, Chief of Police Ken Strish, Solicitor Frank Kepner, Jr., Codes Supervisor Greg Harkins, DPW Foreman Jack Kyttle, Borough Treasurer Cassandra Mowery and attending. Susan Schwartz of the Press Enterprise was on hand for local reporters.

Absent from the meeting was Council President Alvin Hill.

There was a moment of silence and the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion by Councilman Surkin seconded by Councilman Shecktor carried unanimously to approve the agenda with the addition of placing 3 no parking signs on West 11th Street near Jingle Hall.

PRESENTATION: Councilman Shecktor was honored to be at the graduation of participants in the Building Bridges out of Poverty, Build Better Resources for a Better Life program. He introduced Cheryl Fisher who explained the program and the 11 different resources that are needed to from poverty to self-sufficient. Jennifer Kulesza, a participant in the program, shared what she learned at the program and of a success story of another participant. Danielle Howie, a past graduate and facilitator for the program, talked about the program. Eileen Chapman from AGAPE, who started the program 3 years ago, spoke on community involvement.

PUBLIC CITIZENS CORRESPONDENCE, **Debra Bafile**, who owns property on Sycamore street, spoke in regards to the bread problem with Tuzzis Bakery. She showed pictures to

PERSONAL Council. Greg Harkins was instructed to file
APPEALS: citations.

Jennifer Kulesza questioned the lack of public
Transportation and the need for it.

MINUTES Motion by Councilman Jarrett seconded by
8/21/2017: Councilman Shektor carried unanimously to
Approved approve the Regular Council Minutes of August 21,
2017.

PAYMENT OF Motion by Councilman Surkin seconded by
BILLS: Councilman Jarrett carried unanimously that
Approved the following bills be paid.

| | | | |
|-----------------------------------|-----------|---------------------------------|-----------|
| AMERICAN FAMILY LIFE ASSURANCE | 905.67 | JORDAN HOPPER | 99.44 |
| AMERICAN PAPER & SUPPLY INC | 214.95 | KEN POLLOCK | 1,070.10 |
| AMERICAN PAPER & SUPPLY INC | 272.04 | KEPNER, KEPNER & CORBA, P.C. | 5,342.90 |
| ANNETTE BRENNAN | 50.00 | KEYSTONE COMMUNICATIONS | 123.00 |
| ANNUZIATO DEGEORGE | 50.00 | KNORR HAULING, INC. | 6,187.50 |
| AVAYA, INC | 27.83 | LAUBACH'S AUTO REPAIR | 131.95 |
| BARRY'S SERVICE INC. | 453.79 | LAUBACH'S AUTO REPAIR | 186.90 |
| BARRY'S SERVICE INC. | 5.00 | LENDENMANN'S REMODELING | 13,005.00 |
| BARRY'S SERVICE INC. | 17.73 | MARINOS, MCDONALD & KNECHT, LLP | 456.00 |
| BEAVER VALLEY ENVIRENMENTAL LLC | 380.00 | MATTHEWS SPRING WATER | 60.50 |
| BERWICK BOULEVARD | 200.00 | MATTHEWS SPRING WATER | 23.50 |
| BERWICK ELECTRICAL SUPPLY, INC. | 41.67 | MELVIN QUICK | 500.00 |
| BERWICK THEATRE & CENTER | 150.00 | MEMORY LANE | 750.00 |
| BLOOMSBURG POWERSPORTS | 66.42 | METROCAST | 129.29 |
| BODNAR SALES & SERVICE | 144.29 | MICHAEL LONG | 465.65 |
| BORO OF BERWICK MUNICIPAL PENSION | 1,110.93 | MICHAEL MONICO | 1,151.20 |
| BORO OF BERWICK MUNICIPAL PENSION | 740.85 | MICHAEL MONICO | 1,151.20 |
| BORO OF BERWICK PAYROLL ACCOUNT | 32,691.03 | MICHAEL MONICO | 1,151.20 |
| BORO OF BERWICK PAYROLL ACCOUNT | 32,909.35 | MICHAEL MONICO | 1,151.20 |
| BORO OF BERWICK PAYROLL ACCOUNT | 2,232.12 | MIDLAND ASPHALT MATERIALS INC. | 1,539.65 |
| BORO OF BERWICK PAYROLL ACCOUNT | 33,730.00 | MIDLAND ASPHALT MATERIALS INC. | 417.73 |
| BORO OF BERWICK PAYROLL ACCOUNT | 34,302.79 | NANCY SBORZ | 34.86 |
| BORO OF BERWICK PAYROLL ACCOUNT | 166.67 | NAPA AUTOPARTS BERWICK | 183.23 |
| BOROUGH OF BERWICK -PETTY CASH | 30.00 | NAPA AUTOPARTS BERWICK | 14.28 |
| BOROUGH OF BERWICK POLICE PENSION | 997.63 | NAPA AUTOPARTS BERWICK | 446.50 |
| BOROUGH OF BERWICK POLICE PENSION | 693.40 | NAPA AUTOPARTS BERWICK | 42.00 |
| BRANDON SHULTZ | 110.98 | NAPA AUTOPARTS BERWICK | 390.42 |
| CAMPBELL SUPPLY CO., LLC | 1,849.99 | P A W C | 37.31 |
| CENTRAL PA TEAMSTERS HEALTH & WEL | 38,898.50 | P A W C | 67.00 |

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| CENTRAL PA TEAMSTERS HEALTH & WEL | 2,583.90 | P A W C | 21.41 |
| CH WALTZ SONS, INC | 20.99 | P A W C | 28.83 |
| CH WALTZ SONS, INC | 43.06 | P A W C | 2,702.05 |
| CINTAS FIRE PROTECTION | 174.96 | PENNSYLVANIA ONE CALL SYSTEM | 63.51 |
| CNA SURETY | 100.00 | PETERS CONSULTANTS, INC. | 1,771.25 |
| COLE'S HARDWARE | 188.84 | PETERS CONSULTANTS, INC. | 65.00 |
| COLE'S HARDWARE | 73.85 | PITNEY BOWES GLOBAL FINANCIAL | 184.65 |
| COLE'S HARDWARE | 7.71 | PPL | 189.39 |
| COLE'S HARDWARE | 11.85 | PPL | 788.17 |
| COMPRESSED AIR SYSTEMS, INC. | 130.00 | PPL | 144.66 |
| CONSTELLATION NEWENERGY INC. | 26.68 | PPL | 1,999.00 |
| CONSTELLATION NEWENERGY INC. | 163.11 | PPL | 11,519.07 |
| CONSTELLATION NEWENERGY INC. | 428.85 | PRESS-ENTERPRISE, INC. | 984.62 |
| CONSTELLATION NEWENERGY INC. | 57.74 | PSAB | 45.00 |
| CONSTELLATION NEWENERGY INC. | 1,780.39 | QUAD THREE GROUP, INC. | 5,046.54 |
| DEBRA FORCE | 55.08 | RANDY GAUGLER | 250.00 |
| DEBRA FORCE | 94.96 | RANGER HOSE CO | 735.83 |
| EAGLES FIRE COMPANY | 383.33 | RELIANCE FIRE CO | 383.33 |
| EASTERN PENN SUPPLY CO. | 60.74 | RHONDA T. KOCH, CCR | 150.00 |
| ECKERT SEAMANS CHERIN & MELLOCTT | 3,945.80 | ROBERT MAIER | 50.00 |
| ERIK HELBING | 50.00 | SCHUYLKILL PLUS! | 215.00 |
| EUGENE GOLLA | 50.00 | SCOTT SIENKIEWICZ | 30.00 |
| FASTENAL COMPANY | 105.65 | STAPLES CREDIT PLAN | 678.13 |
| FIRST COLUMBIA BANK & TRUST CO. | 1,412.58 | STAPLES CREDIT PLAN | 122.47 |
| FIRST COLUMBIA BANK & TRUST CO. | 1,955.70 | STEVE SHANNON TIRE CO | 20.95 |
| FIVE STAR INTERNATIONAL LLC | 2,661.21 | STEVE SHANNON TIRE CO | 74.00 |
| FIVE STAR INTERNATIONAL LLC | 472.03 | SUPERIOR PLUS ENERGY SERVICES | 495.64 |
| FRIEDMAN ELECTRIC | 37.59 | SUPERIOR PLUS ENERGY SERVICES | 256.04 |
| GUTH LABORATORIES, INC. | 51.16 | SUPERIOR PLUS ENERGY SERVICES | 118.77 |
| HANSON AGGREGATES INC | 403.58 | SUPERIOR PLUS ENERGY SERVICES | 331.45 |
| HANSON AGGREGATES INC | 388.28 | SUPERIOR PLUS ENERGY SERVICES | 100.47 |
| HELENA CHEMICAL CO | 105.00 | SUPERIOR PLUS ENERGY SERVICES | 563.12 |
| ICMA RETIREMENT TRUST | 1,840.30 | SUSQUEHANNA FIRE EQUIPMENT CO | 717.94 |
| ICMA RETIREMENT TRUST | 150.00 | TEAMSTERS | 1,260.20 |
| ICMA RETIREMENT TRUST | 1,889.12 | TRI-COUNTY HARDWARE | 33.45 |
| ICMA RETIREMENT TRUST | 155.00 | TRI-COUNTY HARDWARE | 19.96 |
| ICMA RETIREMENT TRUST | 1,870.67 | TRI-COUNTY-LUMBER DIVISION | 703.37 |
| ICMA RETIREMENT TRUST | 155.00 | UGI PENN NATURAL GAS | 34.70 |
| ICMA RETIREMENT TRUST | 1,828.91 | VALLEY PLUS! | 195.00 |
| ICMA RETIREMENT TRUST | 155.00 | VERIZON WIRELESS | 307.00 |
| ICU SURVEILLANCE | 727.50 | WASHINGTON NATIONAL INS CO | 326.20 |
| IREM STRING BAND | 300.00 | WEST BERWICK FIRE CO | 383.33 |
| JACK KYTTLE | 20.00 | YIS/COWDEN GROUP INC. | 62.75 |

REPORTS OF
COMMITTEES

MAYOR: Tim Burke.

- August 26, 2017 attended the Talen EMA Picnic at Knoebel's Grove Amusement Park
- September 6, 2017 attended the Grand opening ribbon cutting for the Teen Center.
- September 9, 2017 attended the block party at Sponslers Park.
- September 11, 2017 we did a video for the Columbia Montour Visitors Bureau.
- We gave out two more donations for the Mayor's Ball.
- Put out our third mobility scooter out on the street.
- No School Crossing Guard at 8th and Fowler Avenue. We have no applications I would like Council to consider to advertise for Crossing Guards.
- Several complaints about the condition of the roads. Not blocking off closed roads.
- A resident stated the flag at City Hall is starting to get tattered and needs to be replaced.
- 5 wedding since last Council Meeting putting the total at 79 wedding in less than 4 years.

ENGINEER:

SOLICITOR: Attorney Frank Kepner.

- Nothing to report.

CIVIL SERVICE COMMISSION: Larry Surkin

- Had a Civil Service meeting this evening. Went over the new Civil Service Rules they are ready for Councils approval tonight

PERSONNEL: Travis Petty-Joanne Huntington

- Borough Manager submitted her resignation.

LEGAL AND FINANCE: Travis Petty-Andrew Shecktor

- Nothing to report.

PARKS AND RECREATION: Jay Jarrett - Alvin Hill - Jack Kyttle.

- Nothing to report.

EMERGENCY MANAGEMENT: Andrew Shecktor - Jay Jarrett - Greg Harkins.

- They had a drill September 7th run by Bill Coolbaugh. The drill went well run by a skeleton crew. They are very pleased with the Berwick EMA.

STREETS, PARKS, & BUILDINGS: Joanne Huntington-Larry Surkin -Jack Kyttle.

- SEE DPW REPORT.

FIRE AND WATER: Andrew Shecktor, Larry Surkin, Fire Chief Randy Remphrey.

- Nothing to report.

CODES, RECYCLING, & ORDINANCES: Scott Bower - Larry Surkin - Greg Harkins.

- SEE CODES REPORT.

SAFETY: Joanne Huntington-Scott Bower.

- Nothing to report.

POLICE: Scott Bower - Joanne Huntington - Larry Surkin - Police Chief Ken Strish.

- SEE REPORT.
- Things that were discussed at our meeting were addressed at the Civil Service Meeting and ready for Councils approval tonight.

BAJSA REPORT: Scott Bower.

- Monthly minutes are keep on file.

BUSINESS NOT
READY FOR
ACTION or NO
ACTION NEEDED: NONE

OLD BUSINESS: NONE

ORDINANCES &
RESOLUTIONS:

Resolution 2017-04:
Approved

Motion by Councilman Surkin seconded by Councilman Jarrett carried unanimously to approve Resolution 2017-04; authorizing and directing to submit the Application for Traffic Signal Approval to the Pennsylvania Department of Transportation.

NEW BUSINESS:

BOROUGH
MANAGER
RESIGNATION:
Approved

Motion by Councilperson Surkin seconded by Councilwoman Huntington carried unanimously to accept Debra Force's resignation as the Borough Manager

DANIEL
LINGOUSKY'S
RESIGNATION:
Approved

Motion by Councilman Petty seconded by Councilwoman Huntington to accept the Daniel Lingousky's resignation as a Part Time Police Officer.

ATTENDANCE
AT THE FAIR
HOUSING
TRAINING:
Approved

Motion by Councilman Petty seconded by Councilwoman Huntington for Scott Bower to attend the Fair Housing, AFFG, Land Use and Zoning Practices training on September 21, 2017. in Selinsgrove. Scott Bower was thanked for volunteering to go.

FFY 2017
SEDA-COG's
CDBG

Motion by Councilman Jarrett, seconded by Councilman Shecktor carried unanimously to approve the FFY 2017 SEDA-COG's CDBG

PROFESSIONAL Professional & Administrative Agreement.
& ADMINISTRATIVE
SERVICES AGREEMENT:

Approved

CERTIFICATION Motion by Councilman Jarrett seconded by
OF CONSISTENCY Councilman Surkin carried unanimously to approve
WITH THE the Certification of Consistency with the
CONSOLIDATED Consolidated Plan for the Continuum of Care
PLAN: Application FY 2017.

Approved

SUBORDINATION Motion by Councilman Shecktor seconded by
AGREEMENT: Councilman Jarrett carried unanimously to approve
Approve the subordination agreement for Christopher J &
Megan E Wark.

ENGINEERING Motion by Councilman Jarrett seconded by
INVOICES CDBG Councilman Shecktor carried unanimously to
BLIGHTED approve paying Peters Consulting invoices for
HOUSING \$605.00 and \$1,248.75 to be paid from CDBG funds
PROJECT: under the Blighted Housing Project.

Approved

ENGINEERING Motion by Councilman Surkin seconded by
INVOICES CDBG Councilman Shecktor carried unanimously to
GRANT STREET approve paying Peters Consulting invoices for
RECONSTRUCTION \$602.58 and \$53.75 for representation services
PROJECT: for the Grant Street Reconstruction Project to
to be paid out of CDBG funding.

Approved

ENGINEERING Motion by Councilman Jarrett seconded by
INVOICES CDBG Councilman Petty carried unanimously to
STREET approve paying Peters Consulting invoices for
RECONSTRUCTION \$3,225.00, 1,892.50 and \$3,121.00 to be paid from
PROJECT: CDBG funds under the West 6th Street, West 8th
Street and Pine/Chestnut Alley Reconstruction
Project.

Approved

UPDATED CIVIL Motion by Councilman Shecktor seconded by
SERVICE RULES Councilman Surkin carried unanimously to
AND approve the updated Civil Service Rules and
REGULATIONS: Regulations with the change of the word shall
Approved to may in sections 3:11 and 3:12.

ADVERTISING Motion by Councilman Surkin seconded by
FOR POLICE Councilman Petty carried unanimously to

OFFICER: authorize the advertising for the Position of
Approved Police Officer in accordance with the updated
Civil Service Rules and Regulations.

UNIFORM Motion by Councilman Jarrett seconded by
MMO: Councilman Surkin carried unanimously to approve
Approved the 2018 Uniform Minimum Municipal Obligation in
the amount of \$68,844.02.

NON-UNIFORM Motion by Councilman Jarrett seconded by
MMO: Councilman Surkin carried unanimously to approve
Approved the 2018 Non-Uniform Minimum Obligation in the
amount of \$58,473.00

2018 Motion by Councilman Shecktor seconded by
RIVERFEST Councilman Surkin carried unanimously to
DATES: set the 2018 Riverfest dates as October 12th -
Approved 14th 2018.

51 MACK Motion by Councilman Shecktor seconded by
FIRE ENGINE Councilman Jarrett to table the transfer of the
TITLE: title for the 51 Mack Fire Engine to the PNFM.
Tabled

Discussion: Councilman Surkin thinks that
since we have costs involved we should sell the
engine and reimburse the Borough. Some don't want
to sale. Engine would be brought back.
Councilwoman Huntington questioned if we can
afford to keep it. Councilman Petty would like to
see it come back but if we can't afford to keep
between selling it or turning it over to the
museum he would probably come out on the side of
giving it to the museum.

AWARD BIDS Motion by Councilman Petty seconded by
FOR DEMOLITION Councilman Jarrett carried unanimously to approve
AND PROPERTY awarding the bids for demolition and property
RESTORATION: restoration of properties at 344 North Vine
Approve Street, 433 South Arch Street, 732 - 734 West
Front Street, 1001 Pine Street, 1149 Chestnut
Street, and 315 Mulberry Street to the lowest
Bidder for each property.

DON E BOWER Motion by Councilman Surkin seconded by
INVOICE: Councilman Shecktor carried unanimously to

Approved approve paying the invoice to Don E Bower, Inc. for \$30,625.80 for the paving of High School Avenue and the Unnamed Alley to be paid from State Liquid Fuels funds.

TRICK OR
TREAT DATES:
Approved Motion by Councilman Shecktor seconded by Councilman Surkin to have the date for Trick or Treating for one night, October 31st By roll call Jarrett no, Surkin yes, Shecktor yes, Petty no, Huntington yes, and Bower no. Vote is tied Mayor breaks tie with a no vote. Motion by Councilman Petty seconded by Councilman Jarrett to have the dates for Trick or Treating for two nights, October 30th and 31st. by roll call Jarrett yes, Surkin no, Shecktor no, Petty yes, Huntington no, and Bower yes. Vote is tied Mayor breaks tie with a yes vote.

NON-UNIFORM
MMO:
Approved Motion by Councilman Jarrett seconded by Councilman Surkin carried unanimously to approve the 2018 Non-Uniform Minimum Obligation in the amount of \$58,473.00

ADDED ITEMS:

REPLACE NO
PARKING
SIGNS:
No Vote Discussion on replacing three no parking signs on West 11th Street near Jingle Hall. Jack Kyttle doesn't think they are in the ordinance to be places there. Bower suggested to use temporary signs.

ADJOURNMENT: Motion by Councilman Petty seconded by Councilman Surkin carried unanimously to adjourn the meeting.