

MINUTES
REGULAR COUNCIL MEETING

February 16, 2015

AGENDA: Regular Meeting of Borough Council, Borough of Berwick, Pennsylvania was held Monday, February 16, 2015 at 7:00 P.M. with Council members Hill, Bower, Jarrett, Huntington, Petty, Oliver, and Meighan present. Also present were Mayor Tim Burke, Borough Manager Debra Force, Chief of Police Ken Strish, Code Enforcement Officer Greg Harkins, and Press Enterprise Reporter Susan Swartz

There was a prayer by the Mayor and the Pledge of Allegiance recited by all in attendance.

PRESENTATION: NONE

APPROVAL

OF AGENDA: Motion by Councilman Meighan seconded by Councilman Jarrett carried unanimously to approve the Council agenda. A list of residents in attendance is attached.

OLD BUSINESS: NONE

CITIZENS CORRESPONDENCE/ATTENDANCE:

Boy Scout Colin Hill requested support to create a 9-11 Memorial in one of the Borough Parks. Councilmen Jarrett and Meighan volunteered to work with Scout Hill.

APPROVAL OF MINUTES:

Motion by Councilman Jay Jarrett, seconded by Councilman Bower. Motion carried unanimously to approve the Regular Council Minutes of January 2015.

REPORTS OF OFFICERS:

Borough Manager Debra Force;

New Parking Enforcement Officer has been hired. Working to begin the codification process after financial audits are completed in March.

Codes Officer Greg Harkins; report submitted and attached.

Police Chief Ken Strish; Read his report and statics (see attached).

Mayor Tim Burke; in attendance

DPW Foreman Jack Kyttle; report submitted and attached.

Fire Chief Bill Coolbaugh; report submitted and attached.

Solicitor, Attorney Frank Kepner; in attendance.

**REPORTS OF
COMMITTEES:**

Personnel; None.

Legal & Finance; None

Beautification & Recreation; Councilman Jarrett said he met with Nancy Sborz and are in the process of booking bands for the Summer concerts.

Emergency Management; Councilman Meighan said that did not have a meeting last month.

Streets, Parks, & Buildings; Councilman Oliver said that DPW is busy fixing pot holes; painting for spring and doing preventative maintenance on plow trucks (see attached DPW report).

Fire & Water; None

Codes, Recycling, & Ordinances; Councilman Bower read Code financials (see attached report). Councilman Bower also said that CVS passed final land requirement. The school is ready to go and the baseball field is frozen over. Danville passed their mowing grass ordinance and wants to do so here in Berwick.

Safety; Councilman Meighan

BAJSA REPORT; Councilman Bower, who is the Berwick Borough Representative on the BAJSA Board read from the attached report.

DISCUSSION:

None

OLD BUSINESS: None

**Ordinances &
Resolutions:** None

NEW BUSINESS:

Approved the quote from Hiller's Heat & A/C to repair the Police Department A/C unit.

Motion made by Councilman Jarrett seconded by Councilman Bower.

- Approved Borough participation in the 2nd annual Zombie-thon October 31, 2015 at the test track.

Motion made by Councilman Meighan seconded by Councilman Oliver, carried unanimously.

- Approved sending Borough Representation to the 2015 PSAB Annual Conference April 26-29 2015.

Motion made by Councilman Jarrett seconded by Councilman Bower, carried unanimously.

- Approved the completion of the probationary period for Officer Gaugler.

Motion made by Councilman Jarrett seconded by Councilman Petty, carried unanimously.

- Approved the acceptance of the Bid from Evan's Disposal for 2015 Dumpster Day.

Motion made by Councilman Meighan seconded by Councilwoman Huntington, carried unanimously.

PAYMENT OF
BILLS:

Approved the following bills to be paid.
Motion by Councilman Bower and seconded by
Councilwoman Huntington. Motion carried
unanimously.

AMERICAN FAMILY LIFE ASSURANCE	337.02	ICMA RETIREMENT TRUST	100.00
AMERICAN FAMILY LIFE ASSURANCE	331.05	JACK KYTTLE	191.79
AMERICAN PAPER & SUPPLY INC	202.45	JOHN DEERE FINANCIAL	32.85
ARROW AUTO GLASS	275.00	JORDAN HOPPER	107.99
AVAYA, INC	23.00	KEEFER'S ARMY NAVY	99.99
BALBOA CAPITAL CORP	586.41	KEVIN RYMAN INC	60.00
BARRACUDA NETWORKS, INC	1,856.06	KEYSTONE COMMUNICATIONS	123.00
BARRY'S SERVICE STATION	53.88	KMART STORE #9161	67.97
BERWICK AUTOMOTIVE	652.54	KMART STORE #9161	13.98
BERWICK AUTOMOTIVE	793.34	LANCASTER MARRIOTT	350.76
BERWICK AUTOMOTIVE	160.21	LARRY C. FRACE INSPECTIONS, LLC	2,669.00
BERWICK AUTOMOTIVE	14.03	LECCE ELECTRIC, INC.	1,590.00
BERWICK PROFESSIONAL AUTO CENTER	196.38	LENDENMANN'S REMODELING	3,000.00
BODNAR SALES & SERVICE	26.96	MARTY SITLER	40.28
BOROUGH OF BERWICK	9,085.22	MATTHEWS FUEL SERVICE, INC.	2,193.86
BORO OF BWK MUNICIPAL PENSION	746.10	MATTHEWS SPRING WATER	68.50
BORO OF BWK MUNICIPAL PENSION	750.66	MBC SOLUTIONS	2,700.00
BORO OF BWK PAYROLL ACCT	2,015.36	METROCAST	127.12
BORO OF BWK PAYROLL ACCT	34,104.57	METROPOLITAN TELECOMMUNICATIONS	674.96
BORO OF BWK PAYROLL ACCT	29,989.63	MICHAEL MONICO	427.68
BORO OF BWK PAYROLL ACCT	30,489.82	MICHAEL MONICO	1,069.20
BORO OF BWK PAYROLL ACCT	1,108.16	MICHAEL MONICO	1,069.20
BORO OF BWK PAYROLL ACCT	31,122.04	MICHAEL MONICO	1,069.20
BORO OF BWK PAYROLL ACCT	300.00	NAT ALEXANDER COMPANY	492.50
BORO OF BWK POLICE PENSION	585.02	NMS	449.00
BORO OF BWK POLICE PENSION	546.90	ORANGEVILLE AUTO BODY PARTS	90.00
BORO OF BWK POLICE PENSION TRUST FD	1,602.00	P A W C	40.75
BRADCO SUPPLY CO, INC.	1,393.40	P A W C	2,739.70
BRADCO SUPPLY CO, INC.	1,796.60	PENN PRIME TRUST	752.00
C.H. RINEHIMER	8.49	PENNSYLVANIA ONE CALL SYSTEM	20.32
C.H. RINEHIMER	10.50	PITNEY BOWES PURCHASE POWER	1,210.50
CARGILL, INCORPORATED	4,081.09	PML--MANAGER TRAINING	65.00
CARGILL, INCORPORATED	1,344.41	PPL	1,152.34
CARGILL, INCORPORATED	4,369.49	PPL	87.08
CENTRAL PA TEAMSTERS HEALTH & WELF.	33,215.53	PPL	91.82
CENTRAL PA TEAMSTERS HEALTH & WELF.	1,759.52	PPL	17,026.12
CNA SURETY	200.00	PRESS-ENTERPRISE, INC.	731.34
COLE'S HARDWARE	101.44	PSAB	530.00
COLE'S HARDWARE	255.05	QUAD THREE GROUP, INC.	2,420.60
COLE'S HARDWARE	185.80	QUILL CORPORATION	161.88
COLE'S HARDWARE	5.33	RANGER HOSE CO	383.33
COLE'S HARDWARE	16.72	RELIANCE FIRE CO	383.33

COLUMBIA MONTOUR SWAT	500.00	RIVERVIEW BLOCK	61.30
CUSTOM ADVERTISING	315.00	RIVERVIEW BLOCK	346.36
DALO'S BAKERY	25.70	RIVERVIEW BLOCK	3,361.96
DEBRA FORCE	49.98	SEDA-COUNCIL OF GOVERNMENTS	17,115.00
DEFENDER FIRE CO.	383.33	SPONENBERG'S EXHAUST	685.46
DENT'S AUTO SERVICE	56.00	STAPLES CREDIT PLAN	130.32
EAGLES FIRE COMPANY	383.33	STEPHEN LEVAN	148.39
ELIZABETH A WOOD ATTORNEY LAW	62.50	SUNTRUST EQUIPMENT FINANCE	2,998.05
FASTENAL COMPANY	182.33	SUPERIOR PLUS ENERGY SERVICES	63.57
FIRST COLUMBIA BANK & TRUST CO.	1,955.70	SUPERIOR PLUS ENERGY SERVICES	392.57
FIRST COLUMBIA BANK & TRUST CO.	1,412.58	SUPERIOR PLUS ENERGY SERVICES	57.21
FIRST COLUMBIA BANK & TRUST CO.	1,810.23	SUPERIOR PLUS ENERGY SERVICES	676.66
FIVE STAR INTERNATIONAL LLC	95.18	SUPERIOR PLUS ENERGY SERVICES	737.31
FORT DEARBORN LIFE INS.	890.53	TEAMSTERS	1,187.40
GOWER'S AUTO REPAIR	193.93	THE MARVELOUS MUTTS, LLC	500.00
GREAT AMERICAN PRINTER	2,445.00	TRANS UNION LLC	150.00
GREGORY MARTIN	29.94	TRI-COUNTY HARDWARE	8.54
HARTMAN & LALLY INSURERS, INC.	2,467.30	TRI-COUNTY-LUMBER DIVISION	149.67
HOURIGAN, KLUGER & QUINN	630.00	UGI PENN NATURAL GAS	757.42
ICMA RETIREMENT TRUST	1,419.01	VERIZON WIRELESS	628.64
ICMA RETIREMENT TRUST	100.00	WASHINGTON NATIONAL INS CO	60.90
ICMA RETIREMENT TRUST	1,290.39	WEST BERWICK FIRE CO	383.33
ICMA RETIREMENT TRUST	100.00	WEX BANK	2,781.01
ICMA RETIREMENT TRUST	1,338.84	XEROX CORPORATION	384.43
ICMA RETIREMENT TRUST	100.00	YIS/COWDEN GROUP INC.	87.00
ICMA RETIREMENT TRUST	1,285.07		

ADJOURNMENT: **Motion** by Councilman Jarrett and seconded by Councilman Meighan. The motion was carried unanimously to adjourn the meeting.

Debra Force
Borough Manager