

MINUTES

REGULAR COUNCIL MEETING

May 20, 2024

7:00PM Council Meeting

THE BUSINESS OF THE COUNCIL SHALL BE CONDUCTED IN THE FOLLOWING ORDER:

1. Call to Order by presiding officer
Moment of silence, Pledge of Allegiance.
2. Roll Call (if quorum is not present, the meeting shall thereupon be Adjourned to a specific date by the majority vote of those present)
3. Review and approval of agenda.
4. Presentation
5. Citizen Correspondence/Personal Appeals - Agenda Items
6. Reports of Committees
7. Business Not Ready for Action or No Action Needed
8. Old Business
9. Introduction of Ordinances and Resolutions
10. Consent Agenda
11. New Business
12. Added Items
13. Citizen Correspondence/Personal Appeals - Non-Agenda Items
14. Adjournment

ITEM 1. CALL TO ORDER BY PRESIDING OFFICER: Council President Robert Lewis

ITEM 2. ROLL CALL (Attendance)

<u>COUNCIL MEMBERS</u> <u>& MAYOR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>OFFICERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
LEWIS	<u> X </u>	<u> </u>			
JARRETT	<u> X </u>	<u> </u>	Chief of Police	<u> X </u>	<u> </u>
KARAFINSKI	<u> X </u>	<u> </u>	Solicitor	<u> X </u>	<u> </u>
LEARN	<u> X </u>	<u> </u>	Engineer	<u> </u>	<u> X </u>
MOCCIA	<u> X </u>	<u> </u>	DPW Foreman	<u> X </u>	<u> </u>
TROIANI	<u> </u>	<u> X </u>	Reporter(s)	<u>Susan Schwartz (PE)</u>	
WOZNIAK	<u> X </u>	<u> </u>	Fire Chief	<u> X </u>	<u> </u>
MAYOR BURKE	<u> X </u>	<u> </u>			
Borough Manager	<u> X </u>	<u> </u>			

ITEM 3. REVIEW & APPROVE CURRENT AGENDA:

Discussion - Borough Manager noted the need to include Added Items Nos. 1 and 2. Motion was made to approve agenda with these additions.

Motion: Mr. Jarrett Second: Mr. Karafinski

All in favor, agenda approved with noted additions.

ITEM 4. PRESENTATION: None

ITEM 5. Citizen Correspondence / Personal Appeals - Agenda Items

None

ITEM 6. REPORTS OF COMMITTEES

MAYOR: Mayor Tim Burke - Noted a Channel 16 story on the Jackson Mansion; mentioned that Go Joe will be coming through town again this year; still working on a final tally for the Mayor's Ball, but donations are already going out

ENGINEER: Quad 3 - None

SOLICITOR: Attorney Frank Kepner - None

PERSONNEL: Tom Moccia, Nelson Learn, Jay Jarrett - None

LEGAL AND FINANCE: Tom Moccia, Nelson Learn, Jay Jarrett - None

PARKS AND RECREATION: Teresa Troiani, Ray Karafinski, Jay Jarrett - Concerts starting first week of June

EMERGENCY MANAGEMENT: Greg Harkins, Jeri Wozniak, Teresa Troiani, Jay Jarrett - None

STREETS, PARKS, & BUILDINGS: Jack Kyttle - status of cameras at Heimbach Park was questioned

FIRE AND WATER: Jeri Wozniak, Ray Karafinski, Bob Lewis - None

CODES, RECYCLING, & ORDINANCES: Nelson Learn, Tom Moccia, Ray Karafinski - None

SAFETY: Bob Lewis - None

POLICE: Chief Ken Strish - Detective Rafferty received an award from Columbia County Victim-Witness Office

FIRE: Chief Bill Coolbaugh - report provided; Fire Police vehicle in the works; working on an after hours contact sheet for local businesses; meeting this week for ISO

BAJSA REPORT: See Report

ITEM 7. BUSINESS NOT READY FOR ACTION:

1. Jackson Mansion Roof - Borough Manager discussed that initial estimate came in higher than had been planned. Council confirmed a desire to move forward with project, even with that in mind. Borough Manager will work on a bid package.

ITEM 8. OLD BUSINESS:

None

ITEM 9. APPROVAL OF ORDINANCES AND RESOLUTIONS:

None

ITEM 10. CONSENT AGENDA

1. Consider and take action to approve all items on the Consent Agenda, as follows:
 - a. Approve the minutes of the May 6, 2024 Meeting of Council
 - b. Approve payment of bills as listed on May 2024 bill listing
 - c. Amend the start work date for Chase Petty as Public Works Labor to "to be determined"
 - d. Accept quote for purchase of truck cap for fire police vehicle from Dan Heckman in the amount of \$1500

Discussion: None

Motion: Mr. Learn Second: Ms. Wozniak Approved,
Denied, Tabled

All in favor, Consent Agenda approved.

ITEM 11. NEW BUSINESS

1. Consider and take action to authorize Borough Manager to begin process of advertising amendments to Zoning Ordinance
Discussion: Borough Manager explained that the process would be somewhat lengthy, but this gave him the OK to begin it. Noted this would be a good time to make any changes before advertising begins. No changes suggested.

Motion: Mr. Karafinski Second: Ms. Wozniak Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to authorize Borough Manager to enter into Memorandum of Agreement between Borough of Berwick and Teamsters Local Union No. 764, agreeing to terms of a two-year extension to Blue and White Collar Collective Bargaining Agreement.

Discussion: None

Motion: Mr. Jarrett Second: Ms. Wozniak Approved,
 Denied, Tabled

All in favor, motion approved.

ITEM 12. ADDED ITEMS

1. Consider and take action to accept, with regrets, the retirement of Ms. Nancy Sborz, effective June 28, 2024.

Discussion: None

Motion: Mr. Learn Second: Mr. Karafinski Approved,
Denied, Tabled

All in favor, motion approved.

2. Consider and take action to authorize Borough Manager to begin advertisement and interview process to fill staff opening to be created by the retirement of Ms. Nancy Sborz

Discussion: Borough Manager discussed options to fill this vacancy. Noted his plan, unless directed otherwise by this motion, was to leave open the possibility for either a part-time or full-time hire, with the final decision to be dependent upon the results of the application and interview process.

Motion: Mr. Karafinski Second: Mr. Moccia Approved,
 Denied, Tabled

All in favor, motion approved.

ITEM 13. Citizen Correspondence / Personal Appeals - Non-Agenda Items

- Carl Gause, 1123 Sterling Avenue - Questioned whether Borough had plans to repair retaining wall at his property, as it is deteriorating. It was noted that there is some question as to where property lines are, and what is road versus what is on private property, that need to be determined. Borough Manager will work on determining property lines.
- Jean Briggs, 1414 Market Street - Reports that she is being made to demolish her garage, she feels unfairly. Borough Manager noted that this has already been in front of District Magistrate, with evidence provided by an engineer that Ms. Briggs hired agreeing that demolition is necessary.

ITEM 14. ADJOURNMENT: Motion: Ms. Wozniak Second: Mr. Karafinski